

# **Final Paper**

## **Terms of Reference**

Dvorak Grammar School senior year students are asked to write a Final Paper to meet their English language graduation requirements. The students are encouraged to choose a well-researched topic of personal interest and demonstrate their effective problem articulation and writing skills. The assignment should observe the following guidelines.

### **Paper Structure:**

The research paper should be properly structured and contain the following parts:

- title page,
- declaration of own work,  
*I, [Name Surname], certify that this assignment is my own work, based on my personal study and that I have acknowledged all material and sources used in its preparation.*
- acknowledgements - optional,
- summary,
- table of contents,
- introduction,
- body,
- conclusion,
- references,
- appendices.

### **Paper Format:**

- length: 10-12 pages,
- spacing: 1.5,
- number of words per page: 300,
- font type: Times New Roman,
- font size: 12 points,
- page numbering: at the bottom center of each page.

### **Referencing**

- The students are requested to use the American Psychological Association (APA) referencing style.

- For details on the APA style see an online guide to APA Referencing Style by Purdue University.

### **Supervision**

- The supervision of the student's Final Paper is carried out by their English teacher.
- The students are encouraged to consult their Final Paper with their supervisor over the course of the paper writing process.

### **Assignment Defence:**

- The student is required to defend the assignment with a defence commission.
- The student will answer questions concerning their Final Paper.
- The student is expected to demonstrate their understanding of the focus topic.

### **Assignment Assessment Criteria:**

- content (task completion, level of information),
- language (vocabulary and grammar accuracy),
- communicative achievement (comprehensibility, coherence),
- assignment format (correct use of quotations, length, etc.),
- text organisation (structure, paragraphs, cohesion),
- creativity and original approach to the subject matter.

### **Deadlines:**

- By September 30, 2019: The student must submit a clearly defined topic of their Final Paper to the supervisor in an electronic form.
- By December 16, 2019: The student must submit the final version of the Final Paper in both electronic and paper versions.

**Dvořákovo gymnázium a Střední odborná škola ekonomická**

FINAL PAPER



Name of the author

**Name of the paper**

Kralupy nad Vltavou 2019  
Name of the paper supervisor